

City of Springfield
Springfield City Hall Commission Room
408 School Ave.
Springfield, FL 32401

Commission Meeting
December 04, 2023 @ 5:30 p.m.

I. CALL TO ORDER

Mayor Hammond called this Commission Meeting to order on this the 4th day of December 2023 at Springfield City Hall. Notice was provided to the News Media via email and on the City's website.

- A. **Invocation:** Commissioner Hamre gave the invocation.
- B. **Pledge of Allegiance:** Commissioner Hamre led the Pledge of Allegiance.
- C. **Roll Call as follows:**
 - Commissioner Jack Kennington – Physically Present
 - Commissioner Cindy Hamre – Physically Present
 - Commissioner Jack Griffis – Physically Present
 - Commissioner Phillip Dykes – Absent, Excused
 - Mayor Ralph Hammond – Physically Present
 - Staff physically present as follows: City Clerk Teresa Cox, Public Works Director Miles Grice, Fire Chief Brian Eddins, Police Chief Barry Roberts, Assistant Fire Chief Jerry Swearingen, Police Lt. Randolph Grob, and City Attorney Kevin Obos.
 - Visitors physically present: Jeanie Hammond, Diana Kennington, Rhonda Crider, Tommy Kennington, Harold Ruth, and Zachary Howard.

II. ADDITIONS OR DELETIONS TO AGENDA

Mayor Hammond asked the City Commission if there were any additions or deletions to the agenda. He then requested Item #1 under the Regular Agenda – Southern Coastal Homes Plat Approval be removed from the agenda. Mayor Hammond explained not all documents have been submitted to complete this agenda item.

III. PUBLIC HEARING

- **Ord. 598 Public Parking on Public Ways – 2nd & Final Reading**

Mayor Hammond read the agenda item listed above and opened the Public Hearing.

City Attorney Obos read the second and final reading of Ordinance 598, Public Parking on Public Ways, by title only.

Mayor Hammond asked for comments from the public. There were none. He then asked for comments from the City Commission.

Commissioner Kennington reported he had received two calls in the last week about large Commercial trucks parked in the roadway and confirmed this will restrict all trucks ¾ ton or larger from parking on residential roadways. There were no further comments.

Motion by Commissioner Griffis to approve Ordinance 598, Public Parking on Public Ways. Motion seconded by Commissioner Kennington. Roll Call: All ayes; motion carried (4-0).

Mayor Hammond closed the Public Hearing.

IV. PUBLIC PARTICIPATION (Limited to items on this agenda; remarks limited to 5 minutes.)

Mayor Hammond asked if anyone from the public had any comments limited to the items on the agenda. There were none.

V. CONSENT AGENDA

- **Approval of November 6, 2023, Commission Meeting Minutes, and November 20, 2023, Workshop Minutes**
- **Development Order – WAWA Gas Station – Transmitter Rd. & Hwy 98**
- **Development Order – Springfield Baptist Church – 3615 E. 3rd St.**
- **Lot Split – 1023 Tyndall Parkway N**
- **Lot Split – 224 & 224 Everitt Ave.**
- **Lot Split – 318 School Ave.**
- **Sign Permit – 1009 Transmitter Rd.**
- **Sign Permit – 1011 Transmitter Rd.**
- **Res 23-23 – Nuisance Abatement Lien for 149 Bayou Ave. & 3504 E. 2nd St.**

Mayor Hammond read the items listed above on the Consent Agenda.

City Attorney Obos read Resolution 23-23, Nuisance Abatement Lien for 149 Bayou Ave. & 3504 E. 3rd St. by title only.

Mayor Hammond then asked for comments or questions from the City Commission. There were none.

Motion by Commissioner Kennington to approve the Consent Agenda as presented. Motion seconded by Commissioner Griffis. Roll Call: All ayes; motion carried (4-0).

VI. REGULAR AGENDA

1. Southern Coastal Homes Plat Approval

This item was removed from the agenda.

2. RFP for Disaster Debris Monitoring

Mayor Hammond read the agenda item listed above. He reported the Evaluation Committee met on November 29, 2023, to discuss the submittals received and review each one based on the selection criteria set forth in the RFP. Mayor Hammond reported the Evaluation Committee recommended Tetra Tech be selected for Disaster Debris Monitoring Services.

Motion by Commissioner Kennington to accept the recommendation of the Evaluation Committee to award the RFP 2023 Disaster Debris Monitoring Services to Tetra Tech. Motion seconded by Commissioner Hamre. Roll Call: All ayes; motion carried (4-0).

3. RFP for Disaster Debris Hauling

Mayor Hammond read the agenda item listed above. He reported the Evaluation Committee met on November 29, 2023, to discuss the submittals received and review each one based on the selection criteria set forth in the RFP. Mayor Hammond reported the Evaluation Committee recommended Ashbritt be selected for Disaster Debris Removal, Reduction, and Hauling Services.

Motion by Commissioner Kennington to accept the recommendation of the Evaluation Committee to award the RFP 2023 Disaster Debris Removal, Reduction, and Hauling Services to Ashbritt. Motion seconded by Commissioner Hamre. Roll Call: All ayes; motion carried (4-0).

4. Christmas Bonuses

Mayor Hammond read the agenda item listed. He noted the City Commission had discussed this item at the workshop.

Motion by Commissioner Hamre to approve a Christmas Bonus of \$500 each for full-time employees with 90 days' service as of December 1st. Motion seconded by Commissioner Griffis. Roll Call: All ayes; motion carried (4-0).

Mayor Hammond announced this concluded the Regular Agenda.

VII. MAYOR'S REPORT AND COMMISSIONERS' COMMENTS

Mayor Hammond reported the City needed to have one more meeting this month to select a contractor for the Sanitary Sewer Bypass Pumps. He discussed dates with the City Commission.

The City Commission agreed to hold a Special Called Meeting on December 12, 2023, at 5:15pm CST and to cancel the regular workshop on December 18, 2023.

Mayor Hammond reported the employees will have cookies at noon on December 21, 2023, and then dismiss early for the Christmas holidays.

Mayor Hammond reported the City had received a draft audit for FY21-22 and he was not pleased. He stated staff had been told the audit had been delayed because CRI wanted to provide an opinion this year and then did not provide an opinion. He concluded the delays have been excessive this year and City may want to go out for an RFP for auditor services for FY24-25. Mayor Hammond told the City Commission this will be brought back for further discussion.

Mayor Hammond asked the City Commissioner if they had any comments.

Commissioner Hamre requested the City Commission discuss Christmas Bonuses during next year's budget workshops. She noted she would like to see it raised a little bit.

Commissioner Kennington asked if the City had found a solution to the issues with the Utility Department's credit card machines.

Mayor Hammond stated the City is working to correct the issues but noted several businesses in the area have been having issues with credit card payments. There were no further comments.

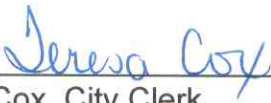
VIII. PUBLIC PARTICIPATION

Mayor Hammond asked if there were any comments from the public. There were none.

IX. ADJOURNMENT

Motion was made by Commissioner Griffis to adjourn. This meeting was adjourned by Mayor Hammond at 5:47 p.m.

Attest:



Teresa Cox, City Clerk



Ralph Hammond, Mayor