

CITY OF SPRINGFIELD, FLORIDA

ORDINANCE NO.: 396

AN ORDINANCE OF THE CITY COMMISSION FOR THE CITY OF SPRINGFIELD, FLORIDA, AMENDING THE ORDINANCE 334 OF THE MUNICIPAL CODE OF THE CITY OF SPRINGFIELD, FLORIDA, RELATING TO THE CREATION AND POWERS OF A LOCAL PLANNING BOARD, PROVIDING FOR THE APPOINTMENT AND TERMS OF OFFICE OF THE MEMBERS THEREOF; AMENDING ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of Springfield, Florida has previously designated a separate local planning board pursuant to Chapter 163, Florida Statutes; and

WHEREAS, the Springfield City Planning Board shall effect the purposes of the City' adopted Comprehensive Plan through advisory recommendations regarding plan amendments and matters relating thereto for final adoption by the City Commission.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF SPRINGFIELD, BAY COUNTY, FLORIDA:

Section 1. Created:

A local planning board is hereby created to implement a comprehensive planning program to guide future development in the City of Springfield. The local planning agency shall be called the Springfield Planning Board.

Section 2. Membership, Term, Vacancy, Removal, Fees:

- a. The planning board shall consist of five members, appointed by the Springfield City Commission, all of whom shall reside in the City of Springfield, be qualified electors who are not officials or employees of the City.
- b. The terms of the members of the planning board shall be for four years. All terms of appointment expire on January 1.
- c. Any vacancy in the membership of the planning board shall be filled for the unexpired term by the City Commission, who shall have the authority to remove any member for cause, upon written charges, after a public hearing. The City Commission may replace members of the planning board without notice or hearing who have failed to attend three consecutive meetings, upon the motion of the remaining members of the planning board.

- d. The members of the planning board shall receive a fee as a result of the official positions to be paid in an amount and in a manner to be determined by resolution of the City Commission.

Section 3. Quorum:

Three members of the planning board shall constitute a quorum to conduct business of the planning board.

Section 4. Organization:

- a. The planning board shall select one of its members to serve as chairperson and one of its members as secretary. The term of the chairperson shall be one year with eligibility for reelection.
- b. All meetings of the planning board shall be open to the public and all records of the planning board shall be public records pursuant to Florida Statutes. All meetings shall be publicly noticed. The secretary of the planning board shall keep minutes of the meetings of the board, showing particularly the action taken on each question considered. All minutes shall be filed with the City Clerk.
- c. The planning board shall meet at a place selected by the City Commission. The dates and times of regular meetings shall be determined by the City Commission by resolution.
- d. Special meeting shall be at the call of either the chairperson, the request of any three members of the planning board, or at the request of the Mayor. A minimum of two calendar days prior notice shall be required by any special meeting unless waived in writing by the members.
- e. The planning board shall make its own rules of procedure. All meetings of the planning board shall be governed procedurally by the chairperson's rules.

Section 5. Powers and Duties:

- a. From and after the time when the planning board shall have organized and selected its officers and shall have adopted its rules of procedure, the said planning board shall have all the powers, duties and responsibilities set forth herein.
- b. The City Commission assigns the planning board the general responsibility for the conduct of the comprehensive planning program. Specifically, the planning board shall:

- 1) Be the agency responsible for preparation of the comprehensive plan or plan amendment and shall make recommendations to the City Commission regarding the adoption or amendment of such plan. The city commission in cooperation with the planning board may designate any agency, committee, department, or person to prepare the comprehensive plan or plan amendment, but final recommendation of the adoption of such plan or plan amendment to the City Commission shall be the responsibility of the planning board.
- 2) Monitor and oversee the effectiveness and status of the comprehensive plan and recommend to the governing body such changes in comprehensive plan as may from time to time be required, including preparation of the periodic reports required by s.163.3191, Florida Statutes.
- 3) Review proposed land development regulations, land development codes, or amendments thereto, and make recommendations to the City Commission as to the consistency of the proposal with the adopted comprehensive plan or element or portion thereof.
- 4) Prepare and recommend to the City Commission for adoption rules and regulations governing the approval of maps and plats of the subdivision of land within the City in accordance with the requirements of Chapter 177, Florida Statutes.
- 5) Report to the City Commission when requested the status of the planning program; meet annually with the City Commission to discuss Capital Improvement amendments; the City Clerk shall furnish to the planning board all ordinances, plans and any other information relative to the public improvements within the City.

Section 6. Appeals:

Appeals from decisions of the planning board shall be taken to the City Commission, provided such appeal is filed with the City clerk in writing within ten days of the planning boards decision.

Section 7. Funding:

The planning board shall be funded by the City Commission. The planning board shall prepare periodic financial reports as requested by the City Commission.

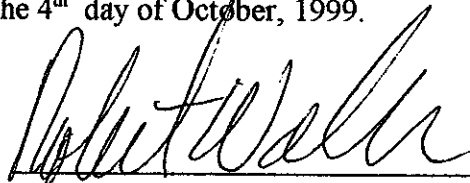
Section 8. Conflicting Ordinances:

All ordinances and parts thereof in conflict herewith are hereby repealed.

Section 9. Effective Date:

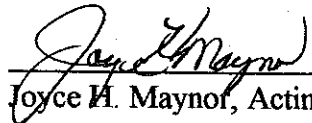
This ordinance shall take effect immediately upon passage.

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Commission of the City of Springfield, Bay County, Florida, on the 4th day of October, 1999.



Robert Walker, Mayor

ATTEST:


Joyce H. Maynor, Acting City Clerk

EXAMINED AND APPROVED by me on October 4, 1999.



Robert Walker, Mayor

First Reading: September 17, 1999
Second Reading: October 4, 1999
Published: September 22, 1999

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